

Potter's Clay Co-op

2019-2020

Member Pledge

Commitment:

Due to the unique nature of PCC, the need for the commitment of our members is vital to the success of our group. It truly takes each person working together each week to operate the co-op. Therefore, we ask all members to commit to the following:

- I agree to read and abide by the PCC Policies and Procedures.
- I agree to meet deadlines, equitably work with my partner to create lesson plans and facilitate our class, be well prepared to facilitate my class, and come each week with the goal of engaging my students and with the desire to see them succeed.
 - The expectation is that each member prepares for their teaching time with a well-thought out plan that brings interest, knowledge, and a level of excitement for the content being covered.
 - I understand that both team members cannot be absent on the same day due to non-sickness/unplanned emergency reasons. If a team finds that it is unavoidable for both partners to be out on the same day it is the team's responsibility to find a facilitator to take the class, create a detailed lesson plan, and provide any materials/supplements needed.
- I understand that I need to arrive at the designated time, attend opening assembly on-time, obtain all required curriculum and supplies, and be responsible for any PCC curriculum and/or materials in my care.
- I understand that the conduct and behavior of my children are my responsibility and that I need to take a proactive approach to their conduct while on campus and with their facilitators. I understand that I am responsible for my child(ren) and if a problem arises, I will take the initiative to work with the facilitator(s) or other involved members to see that the situation is resolved. I also understand that my child's behavior may result in a meeting between myself and the leadership team to discuss a time of probation and/or can also be grounds for dismissal.
- I commit to fulfilling my duties in the co-op for the entire school year, with the understanding that when a team member leaves it causes not only a disruption to the classes, but additional time and work load to those tasked to replace the member.
- I understand that payment for registration, classes, and supply fees are non-refundable should I decide to withdraw at any point or in extreme cases be dismissed from PCC.

Conduct:

Our main focus is to glorify the Lord and serve each other. In order to do this we need to be mindful that this is a cooperative. We are all volunteers working together for the benefit of our children and each other. This takes a willingness to serve each other and a great amount of love and grace for one another.

- I will maintain a testimony that reflects the will and desire of my Lord Jesus Christ in both conduct and attitude. I will seek unity in relationships and resolve to deal positively with conflicts considering the value of all those around me by avoiding gossip or slander.
- I will not give the enemy room to cause division; therefore I will prayerfully consider any complaints and comments. If I am unhappy with something, I will pray about it first. If it is still an issue, I will come to the appropriate person, in love, and discuss the situation with them and not others.
- If not in agreement with something done or said, I will give myself a "cooling off period" to pray and then seek out the appropriate person with grace and with the desire for peace and reconciliation.
- I will support the policies and procedures of the co-op and, if not in agreement, I will look to offer solutions not complaints.
- I understand that a co-op can be a dynamic situation where changes may need to occur which will require flexibility and a heart to serve.

Member's signature: _____

Spouse's signature: _____

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Student Pledge

Parents please discuss this pledge of conduct with your children by explaining each item at a level that they can understand. This one form can be used for all the children who will attend PCC in your family.

I understand that I am responsible for doing the following:

1. I will come to co-op each week with a positive attitude that is ready to learn, participate, and have fun.
2. I will conduct myself in a manner that would be pleasing to the Lord by treating my parents, facilitators, and other adults over my care with respect, kindness, and friendship in my words and actions.
3. I will exhibit self-control by keeping my hands and feet to myself, not talking when the facilitators or other students are talking, and by obeying classroom expectations:
 - follow directions
 - raise my hand to speak
 - sit in my designated seat
 - not be disruptive in class
4. I understand that my behavior has consequences. Disruptive behavior, bullying, inappropriate verbal conduct, and/or physical assault of any kind towards fellow students, teachers, or others present at co-op can result in a meeting between the leadership team and my parents and/or in immediate dismissal from co-op.
5. If enrolled in a class where homework is assigned, I will come to class prepared with all required materials and will complete my assignments on-time. If I am absent, I understand that it is my responsibility to check-in with my facilitators for any missed assignments.
6. I will take care of classroom equipment, my own materials and supplies, and the property and facility provided to us by Colonial Baptist Church.

Student #1 signature: _____

Student #2 signature: _____

Student #3 signature: _____

Student #4 signature: _____

Student #5 signature: _____